

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

January 21, 2015

6:30 p.m.

Present: Karen Trimble, John Fuhs, John Quast, Andy Anderson, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel.

Excused: Rebecca Morrison

Also in attendance: Three (3) citizens were in attendance as well as Rachel Crockford, Tim Lemke, Lori Alvarez, Kate Garman, Michele Whaley, Charisse Kroner, and Jeanne Holmes along with special guest Paul Decker.

CALL TO ORDER

Karen Trimble, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Quast motioned to approve the agenda. Andy Anderson seconded and the motion carried 4-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Students Maggie Siepmann and Lily MacLean showcased Student Council's past and upcoming events at Swallow School.

Rachel Crockford along with other Swallow teachers presented information on the Carroll University courses and how these courses have impacted student achievement and learning opportunities as a result of this professional learning during the first semester.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Ms. Thompson presented the following information:

Announcement of Candidates for Board Election – Aaron Dentz, Susie Polentini, and John Stahl have all submitted a Declaration of Candidacy and will be on the ballot for the two school board positions in April 2015.

Presentation about Potential Strategic Planning Process by Maverick Innovation Lab – Paul Decker of Maverick Innovation Lab presented to the Board a possible process by which he would take them through for the creation of a strategic plan.

Enrollment Update: 2nd Friday Pupil Count – The student enrollment at Swallow has remained steady from September through January of the current school year.

Student Assessment Data Review – Tim Lemke presented to the Board a summary of assessments, both standardized and Swallow created, that are administered annually. He also reviewed the results of the fall 2014 ACT Aspire testing of the 7th and 8th graders.

Reading and Language Arts Curriculum and Programmatic Review – Ms. Thompson discussed the process by which the RLA team is conducting a curricular and programmatic review during the 2014-15 school year.

Spanish Curriculum and Programmatic Review – Ms. Thompson discussed the upcoming kickoff of the Spanish curriculum and programmatic review process.

Principal's Report

Mr. Moore presented the following information:

January in Review – The Technology Team and SEF partnered to create a Parent University night where parents were able to see many of the technology applications used at school. The administration visited middle school classrooms to present on target based grading, answer questions and hear feedback from students. Principal Moore also recently attended an area principal's meeting.

Staff Development Update – Educator Effectiveness was the focus of the staff meeting this month. Staff has had a chance to meet with their effectiveness coaches and work on TeachScape together. The upcoming professional development days will include presentations on Infinite Campus and target-based grading, as well as time to grade and complete report cards.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

John Fuhs motioned to approve the following minutes: December 15, 2014 – Regular Meeting; and December 15, 2014 – Executive Session. John Quast seconded and the motion carried on a 4-0 voice vote.

Business Services

Monthly Accounts – Andy Anderson moved to approve receipts as presented in the amount of \$264,221 and expenditures in the amount of \$525,648 during the month of December 2014. John Quast seconded and the motion carried 4-0 on a voice vote.

Employee Relations

Approval of Principal Contract – John Quast moved to approve the Principal contract as presented. Andy Anderson seconded and the motion carried 4-0 on a voice vote.

Approval of Superintendent Contract – John Quast moved to approve the Superintendent contract as presented. Andy Anderson seconded and the motion carried 4-0 on a voice vote.

Policy

Second Reading of Policy Revisions or Edits – The board read and discussed the following policies: 423 – Open Enrollment; and 423R – Open Enrollment Procedures

Waive Third Reading and Approve Policy Revisions or Edits – John Fuhs moved to approve following policies: 423 – Open Enrollment; and 423R – Open Enrollment Procedures. John Quast seconded and the motion carried 4-0 on a voice vote.

Teaching and Learning

Open Enrollment Space Determination

Kindergarten – Andy Anderson moved to approve zero (0) spaces for Kindergarten for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on a voice vote.

First Grade – John Quast moved to approve one (1) space for 1st grade for the 2015-16 school year. Andy Anderson seconded and the motion carried 4-0 on a voice vote.

Second Grade – John Fuhs moved to approve seven (7) spaces for 2nd grade for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on a voice vote.

Third Grade – Andy Anderson moved to approve three (3) spaces for 3rd grade for the 2015-16 school year. John Fuhs seconded and the motion carried 4-0 on a voice vote.

Fourth Grade – John Quast moved to approve twelve (12) spaces for 4th grade for the 2015-16 school year. John Fuhs seconded and the motion carried 4-0 on a voice vote.

Fifth Grade – Andy Anderson moved to approve six (6) spaces for 5th grade for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on a voice vote.

Sixth Grade – John Fuhs moved to approve zero (0) spaces for 6th grade for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on a voice vote.

Seventh Grade – Andy Anderson moved to approve six (6) spaces for 7th grade for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on a voice vote.

Eighth Grade – Andy Anderson moved to approve zero (0) spaces for 8th grade for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on a voice vote.

Special Education, Speech and Language – John Fuhs moved to approve zero (0) spaces for the speech and language program for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on voice vote.

Special Education, Non-Speech and Language – Andy Anderson moved to approve zero (0) spaces for the special education (non-speech and language) program for the 2015-16 school year. John Quast seconded and the motion carried 4-0 on a voice vote.

DISCUSSION

The Board discussed the following items:

2015-16 Budget– Ms. Fritzler and Ms. Thompson reviewed the proposed budget calendar for the 2015-16 school year and discussed the budget parameters the board would like to see as the 2015-16 budget is built.

Board Self-Evaluation Follow Up – Ms. Trimble discussed opportunities for Board development and avenues for interaction with the community. President Trimble also asked the board to consider ways to on-board the new board members in the spring.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

CLOSED SESSION

At 8:57 p.m. the Board of Education convened into Closed Session pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and Wisconsin Statute 19.85 (f), “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.” This session is being held specifically to conduct a review of the Superintendent’s performance in accordance with Board Policy, discuss an individual teacher’s retirement benefits, consider the Director of Special Education’s contract, and discuss a parent complaint related to a student’s educational programming. (Roll Call Vote Required) Trimble – YES, Quast – YES, Fuhs – YES, Anderson – YES.

RECONVENE INTO OPEN SESSION

At 9:47 p.m. the Board of Education reconvened into open session. Trimble – YES, Quast – YES, Fuhs, - YES, Anderson – YES.

ADJOURNMENT

At 9:47 p.m., Andy Anderson made the motion to adjourn which was seconded by John Quast and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk